



BUDGET INCREASE APPLICATION INSTRUCTIONS

We create a budget based on an estimate of what it will cost you to attend Cornell for one year. If you find that your actual costs exceed what we estimated and you can provide documentation, you may be eligible for a budget increase. These increases are typically done in employment or loan. Below is our estimated budget.

	Endowed Colleges	Contract Colleges (New York Residents)	Contract Colleges (Non-New York residents)
Tuition & Fees	\$37,954	\$21,814	\$37,954
Housing Allowance (on- or off-campus)	\$7,210	\$7,210	\$7,210
Dining Allowance (on- or off-campus)	\$4,950	\$4,950	\$4,950
Books & Supplies*	\$760	\$760	\$760
Personal & Miscellaneous	\$1,540	\$1,540	\$1,540
TOTAL	\$52,414	\$36,274	\$52,414

*The book allowance for students in the College of Architecture, Art and Planning is \$1,280.

Budget increases will be limited to 2 per semester, with a minimum of \$50 for each budget increase request.

Typical items for budget increase consideration:

- Single room on campus
- Program House fees
- Cost of 9 months rent and utilities off campus (we do not cover the 3 summer months or down payments)
- Health insurance, dental, and vision plans
- Physical education class fees: limited to 2 required courses
- Architecture fees, Studio fees, CAD lab fees
- Fitness Center Membership
- Climbing Wall Pass
- Omni-ride Pass
- Winter clothing: One time only, for new students from warm climates
- Child Care: You must be the custodial parent of a dependent child to be eligible. You must provide receipts from non-family sitter or day care center. If you receive reimbursement from a social services agency or other source, please indicate the total value of the reimbursement.

Items that are not for consideration (not all-inclusive):

- Laundry money
- Dining fee (already included above)
- Higher-cost meal plan
- City Bucks, Big Red Bucks
- Direct TV set-up and monthly charge
- Data usage fees and Net-print fees
- Library Fines
- CU Identification Card replacement
- Parking fines and vehicle-related expenses
- Athletic sports equipment and travel expenses
- Travel expenses for extracurricular activities
- Kaplan or Princeton Review courses
- Graduate school applications (low income students can apply for fee waivers)
- Job interview costs (travel expenses, cost of suits, etc.)
- Housing deposits for future academic years
- Cell phone charges

2009-2010 BUDGET INCREASE APPLICATION

Complete only the items that pertain to you. Attach all required documentation to this form and return it to 203 Day Hall.
Please allow 2 weeks to process.

APPLICATIONS SUBMITTED WITHOUT REQUIRED DOCUMENTATION WILL BE DENIED.

****Budget increases will be limited to 2 per semester, with a minimum of \$50 for each budget increase request.****

Our office reserves the right to exercise professional judgment to deny requests that are not considered direct educational expenses.

Name _____ Student ID _____
Last First M.I.

Telephone Number _____ E-mail _____

TYPE OF COST	COST	ELIGIBILITY REQUIREMENTS / DOCUMENTATION REQUIRED
BOOKS & SUPPLIES <i>CU Budget \$380/Semester \$640/Semester for AAP students</i>	\$ _____	Demonstrate that your total cost for required books and supplies for the semester exceeds the standard budget by providing: <ul style="list-style-type: none"> Register tape receipts for all books and supplies required for each course List of courses and the books and supplies For special equipment and supplies, all related receipts plus an explanation as to why you required these items
HOUSING/UTILITIES <i>CU Budget \$7,210 for 9 months</i>	\$ _____	To be eligible for the increase, you must demonstrate that your total housing cost exceeds \$7,210. Allowable expenses are: rent, heat/electric, water/sewer, and internet. These costs are not allowable: parking, telephone, cable, security deposits, and summer housing costs. Required documents: <ul style="list-style-type: none"> Copy of lease or copies of canceled rent checks Copies of utility bills specifying your portion (if claiming this expense)
MEDICAL EXPENSES (not covered by insurance)	\$ _____	<ul style="list-style-type: none"> Bill from the doctor and/or provider of services and documentation from insurance company of what will be covered by insurance. Receipts or bills for medication, optical, or dental expenses; the bill must indicate that the expense was not covered by insurance. If the charge is on your bursar bill, please check here:
CORNELL HEALTH INSURANCE <i>\$1,590 (student only)</i>	\$ _____	Additional aid will not be awarded until the charge appears on the bursar bill. Note that the aid will be rescinded if the insurance charge is waived at a later date.
COMPUTER (maximum request \$2,000, one time in undergrad years)	\$ _____	<ul style="list-style-type: none"> One time only in alternative loan or William D. Ford Federal Direct Loan (if the student has any remaining eligibility). Must provide: Invoice or documentation showing estimate of cost Receipt from purchase of computer within two weeks of approved budget increase
OTHER (i.e. CFC membership fees, physical education class fees, etc.) Special circumstances should be discussed with a counselor.	\$ _____ \$ _____ \$ _____ \$ _____	Increases will only be approved for required or wellness-related expenses. Please provide itemization and documentation of expenses. _____ _____ _____

Check one of the following aid options:

Loan

Employment Eligibility

Other (explain) _____

If your request is approved, you will receive a revised financial aid award email. If you have any questions, please contact the office.

STUDENT SIGNATURE _____ DATE _____

OFFICE USE ONLY	SPO AUTHORIZATION*:	ISSUED BY:	DATE ISSUED:	AMOUNT APPROVED: \$ _____
COUNSELOR COMMENTS				

* Please note that all H/EOP students must receive approval from the State Program Office.

Aug 2009