



Cornell University
Office of Financial Aid
and Student Employment

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2009-2010 Engineering Co-op Program
Living Expenses Worksheet

Name: _____ Cornell ID Number: _____

It is likely that the income you earned in your co-op position will generate a higher Summer Savings Expectation (SSE) than the Cornell standard. This increase in your SSE will reduce your financial aid accordingly. Please note that the loan and/or work component of your aid package will be reduced prior to the grant portion. Your SSE will be noted on your financial aid award notification. You only need to complete this form if you cannot meet your SSE. If you are requesting a loan to cover your SSE, please complete this worksheet to itemize the expenses you had while on your co-op assignment during 2008-2009 and complete the SSE Adjustment Application available on our web site. Submit the worksheet and application with all required documentation to the Office of Financial Aid and Student Employment at 203 Day Hall. Do not submit an incomplete worksheet or application.

Employer: _____ Location: _____
 Assignment Dates: From _____ to _____ Total Amount of Expenses Funded by Employer: _____
 Did you live with your family during the assignment? Did you have a living stipend or rent-free housing?
 YES NO YES NO

You must provide documentation of your earnings during the co-op assignment. Submit a copy of your final pay stub showing your cumulative earnings. To consider making allowances for your expenses, we must have supporting documentation. Please provide an estimate of your food, laundry, commuting, and miscellaneous expenses; no documentation is needed if these costs are reasonable.

EXPENSE	AMOUNT PER MONTH	TOTAL FOR DURATION OF ASSIGNMENT	Cost Reimbursed by Employer
Rent – please provide a complete signed copy of the lease agreement			
Utilities – please provide copies of the paid bills: gas, electric, telephone, internet, and water/sewer; not cable			
Commuting public transportation or gas costs			
Food/Meals			
Work Clothing – please provide copies of receipts: required uniforms, steel toed shoes, etc. Not regular suits or apparel.			
Laundry/Dry Cleaning			
Moving Expenses			
Itemized Personal, Miscellaneous Expenses	1.		
	2.		
	3.		

I certify that this information is correct at this time, and I will notify the office promptly of any changes. I will provide other documentation requested by the office that is needed to complete the review of my application.

Student Signature: _____ Date: _____

**If using fillable PDF with electronic signature, please email completed form and scanned copies of documentation to finaid@cornell.edu.*