



**Cornell University**  
**Office of Financial Aid**  
**and Student Employment**

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**2009-2010 Request to Waive Noncustodial Parent's Information**

**Please return completed form to:** Cornell University Application Processing Center  
 349 Pine Tree Road  
 Ithaca, NY 14850

In order to determine a student's eligibility for aid, Cornell requires financial information from both biological/adoptive parents of the student. This requirement applies even if your parents are not currently married to each other, or if one parent is unwilling to help you pay for college. To request that we make an exception and proceed without your noncustodial parent's information, you must fill out this form completely. If you do not know the answer to a question, please write "unknown" in the appropriate space. Please do not leave any questions blank. **Incomplete or unsigned forms cannot be reviewed.**

**Student Information**

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Biological or adoptive parents' marital status (check all that apply):

- Divorced \_\_\_\_\_  
date (month/ year)
- Separated \_\_\_\_\_  
date (month/ year)
- Never Married
- Mother remarried \_\_\_\_\_  
date (month/ year)
- Father remarried \_\_\_\_\_  
date (month/ year)

**Noncustodial Parent Information:**

Noncustodial Parent Name: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Occupation: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_

Has your noncustodial parent ever claimed you as a dependent on a federal tax return?  Yes  No

If yes, indicate the most recent tax year that this occurred \_\_\_\_\_

Has your noncustodial parent remarried?  Yes  No

Does your noncustodial parent have other children from remarriage?  Yes  No

If yes, indicate how many \_\_\_\_\_

**Child Support Information**

Did your noncustodial parent pay child support in 2008?  Yes  No

If yes, indicate the total amount paid for you (the student) \$ \_\_\_\_\_

For other children: \$ \_\_\_\_\_

Support is (check all that apply):  voluntary  court-ordered  paid by wage garnishment

If no, indicate the last year he/she paid child support: \_\_\_\_\_

**Continued on Reverse Side**

**Frequency of Contact**

Have you had contact with your noncustodial parent in the last year?  Yes  No

If no, indicate the last time you had contact with him/her. \_\_\_\_\_

What was the nature of the contact (e.g., letter, visit, phone call)? \_\_\_\_\_

Are there any legal orders that limit your noncustodial parent’s contact with you?  Yes  No

If yes, please attach documentation (i.e. restraining order, police report, or divorce decree)

Please attach a statement from a third party outside your family that verifies the amount of contact you have with your noncustodial parent. We give the greatest consideration to letters from counselors, clergy members, or other impartial sources who are familiar with the student’s situation in a professional capacity. Letters from family members are typically considered only if they contain additional information or details beyond what you or an impartial third party can provide. Some other examples of acceptable vs. insufficient documentation are as follows:

*The following items will tend to support your request to have your noncustodial parent’s information waived:*

- Statement from impartial third party (e.g., counselor, clergy member, attorney) confirming how much contact you have with your noncustodial parent
- Divorce decree limiting noncustodial parent’s contact with you
- Restraining order
- Police report
- Other legal documents limiting noncustodial parent’s contact with you

*The following items alone will not typically be enough to support your request:*

- Statement from family member or friend
- Divorce decree indicating that noncustodial parent is not legally obligated to assist with college expenses

Please use the space below to provide any additional information that will help us better understand your family circumstances and why they might warrant a waiver of your noncustodial parent’s financial information. Be sure to provide as much detail as possible. You may attach additional pages if needed.

**Certification**

I certify that all the information provided on this form is true and complete to the best of my knowledge. I understand my request to waive my noncustodial parent’s information will be considered incomplete without the required third party documentation.

Student’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Custodial Parent’s Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Internal Use Only**

Reviewed by: \_\_\_\_\_

Approved  Denied

Date: \_\_\_\_\_